



UMECOR
Ultimate Management & Engineering Corporation Ltd.

CORPORATE PROFILE



**Your Success
is our Goal**



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CORPORATE Overview



**We go Beyond
Expectations
in Everything
we Deliver**

Ultimate Management & Engineering Corporation S.A.R.L. (**UMECOR**) founded in 2011 and officially established in 2012, is a corporation aiming to make the world a better place by helping people and organisations build and manage successful businesses.

UMECOR was established based on a vision, mission statement and a set of core values. UMECOR consists of competent and experienced professionals providing a wide range of services in Advance Management & Controls, Process Design and Re-engineering, Quality Assurance and Project Management. The corporation undertakes small and large scale projects for business establishments and startups, and provides consultancy services, as well as internal and external auditing.

In today's fast-moving business world and complex economic climate, as well as the challenges faced by organisations in the public and private sectors, UMECOR strives to reshape the edges by introducing specific tools and systemized methods helping organisations control their business, net income and profits.

UMECOR is a corporation that serves you, by being your "ULTIMATE" business partner.

CORPORATE Goal



UMECOR's goal is to serve the needs of the clients and provide high-quality results. That is achieved by following the world's best practices in advanced management, business process re-engineering and efficient implementation and control. It is the corporation's responsibility to provide a healthy and safe work environment, as well as a respectful, honest and transparent atmosphere. The corporation's long-term goal and business strategy is to expand its services to include infrastructure design engineering, procurement, and field construction.

CORPORATE Vision

Be the market leader in advanced management, implementation and control systems. It is essential to operate in a safe and reliable environment and to help clients operate in a cost-effective and efficient way, bringing their businesses to the next level of professionalism and helping them reaching the **ULTIMATE** results in customer satisfaction and net profit.



MISSION Statement

UMECOR's mission is to provide advanced management and leadership tools, solid expertise and knowledge as well as adequate training for initiating, planning, and guiding effective implementations during both execution and controls phases.

Furthermore, the corporation's mission is to integrate the best program and project management methodologies that are scalable and consistent across various sized projects and businesses.

Behind the Logo

UMECOR's logo represents the top three pillars of organizational excellence; Process Management, Project Management and Change Management. These pillars combined hand-in-hand with the clients' best interest of profit maximization, value for money and continuous improvement, takes the target business to the next and **ULTIMATE** level of productivity and efficiency.

We strive for
Perfection
to Settle for
Excellence



Our Core Values & Business Ethics

UMECOR core values stand the test of time and do not change with the constantly changing environment. Those values are simply a set of timeless guiding principles bonded with integrity and ethics.

SAFETY CULTURE

All injuries are preventable and safety starts with every team member of **UMECOR**. The corporation seeks to provide a safe and healthy work environment resulting in zero work-related incidents.

QUALITY

UMECOR strives to ensure quality in everything they deliver following a three dimensional view; high quality results to clients, inward employee management, and serving across all functions within the corporation. **UMECOR** is committed to excellence and the **ULTIMATE** outcome that exceeds the clients' expectations. Quality is embedded in the delivered services, followed procedures and employee performance, all resulting in precision, accuracy and speed.

LEADERSHIP & INSPIRATION

UMECOR is a corporation with the authority to lead in its area of expertise, and the power to inspire, as well as conquer every turn or challenge that the business might face. **UMECOR** shall leave a mark in every place it operates making management and controls one of the key drivers of making the world a better place.

CUSTOMER FOCUS

Clients are the focus of the business. **UMECOR** builds long-term customer relationships through exceptional performance, productivity and excellent service. This implies taking initiative to meet expectations that are both expressed and unexpressed. That is done at the lower end, by complying in timely responsiveness to clients' requests, and at the higher end, by developing a relationship with a partner and trusted advisor.



Our Core Values & Business Ethics

ACCOUNTABILITY

Being accountable to what **UMECOR** delivers is one the keys of **ULTIMATE** success. The client experience is based on integrity and accountability. **UMECOR** embraces common goals, team work and collaborative decision making. The management team takes the right decisions at the right time, while the employees are granted an equal opportunity to be successful. **UMECOR** is accountable to assign the right talent to the right position and trust every team member to make the right decision pertaining to their area of expertise.

RESPECT

Mutual respect and mutual interest is practiced externally and internally. This applies to both the client and the employee, where every idea, input and individual contribution counts. **UMECOR** management has zero tolerance for unreceptive behavior, human and political discrimination. The interaction among **UMECOR** team members is about treating others the way you would like to be treated. **UMECOR** listens to its customers, employees, partners and stakeholders while fostering a culture of empowerment within an environment full of honesty and transparent communication.



VALUE OUR EMPLOYEES

Employees are the company's greatest assets and strength. **UMECOR** recognizes that the skill, dedication and enthusiasm of employees is critical in making the vision turn to a reality. Valuing the employees is about committing to attract, develop, and retain the best people. It is about making a commitment to help employees succeed at work. **UMECOR** provides a workplace where employees feel valued, inspired and confident; where employees can achieve their professional goals; and where they can be recognized and respected for their unique contributions.



TEAMWORK

Team work and a friendly working environment is the **ULTIMATE** key to success. Each employee contributes to the overall success of the corporation. Only team work brings **ULTIMATE** success, not for one, but for all.

ECONOMICAL GROWTH

Being a Lebanese established corporation, **UMECOR** has obligations to the community especially in the economic growth of the country through a controlled business environment. Nevertheless, **UMECOR** also focuses on other countries to share skills, tools, and knowledge to other business organisations. This is part of the **ULTIMATE** goal for making the world a better place for all.

“The achievements of an organisation are the results of the combined effort of each individual”

Vincent Lombardi

Our Services



“We transfer your ideas to customized systems that serve your needs.”

UMECOR main services are focused on four major areas related to organizational advanced management and performance improvement. Those services can be delivered separately or through an integrated platform depending on the organisation's mission, vision, and main goal.

ADVANCED MANAGEMENT

Regardless of the size or type of the organisation, **UMECOR**'s contribution is vital. With the current difficulties that most companies are facing, struggling to achieve continuous growth despite the financial limitations, entities are focused on maintaining limited cost. This approach in many cases is not only affecting the performance of the organisation but also having an impact on the quality of delivered services and products.

There are many international standards, policies and tools that can assist a company in performing better and in a more effective way. However, there are certain limitations to the extent that those tools can be integrated in one advanced management system.

UMECOR takes the idea, client need or design and combines the mentioned standards, policies and tools together with advanced

technology, intelligent programming and formulas. That builds a bridge between the existing tools and brings ideas into light and needs into fruitful results. This is achieved by providing “in-house systems or applications” that are customized to provide the **ULTIMATE** results and likewise save time and resources while increasing productivity.

This concept is also applied to improve the practice of project, program and portfolio management and provide the necessary leadership that enables projects and programs to accelerate the implementation of the organisation strategy thus achieving better business results.

UMECOR successfully integrates into the organisation project management methodologies and best practices driven by international standards.

ENGINEERING

Design

The idea or need which is either driven by the organisation's strategy or by the customer demand could be easily identified from a holistic overview, but in many cases it is difficult to implement. **UMECOR** engineering team with the help of highly technical design experts assist the client to formulate the idea or need in a step-by-step process, providing process design development schemes or design feed which serve as the building platform for the process or targeted product. This will comply with the client needs or be the **ULTIMATE** creation of the idea.

Process Re-engineering

One may be aware of an existing problem in the organisation's process but what would be the way to solve the problem or find the root that is causing the problem? How does one uncover within the existing process a problem that might arise in the future and put in place a preventive action to avoid a breakdown? Or how does one pick or identify from all the existing services or products what will best take the organisation to the next level of professionalism?

Our Services

UMECOR believes there will always be an area of improvement within an organisation, an area that might not have a major impact on the business processes but in reality could turn the revenue and net profit positively.

If you are improving an existing process or addressing a current problem, **UMECOR** helps define a specific "problem statement" and introduce improvements to that problem statement.

UMECOR's team of experts help the organisation identify and define the problem, through the use of professional and technical gap analysis, and provide the organisation with either a new design engineering or process re-engineering that has the scheme and structure to allocate the problem. This kind of design engineering will not only help the organisation improve and enhance the existing processes but also help invent a new approach to move the operations and business processes to the next level of professionalism which in a way or another will affect your end users' satisfaction.



"Irrespective of how successful your business is, there is always room for improvement"

QUALITY ASSURANCE

Quality Management System (QMS) Implementation

A Quality Management System (QMS) is defined as the organisational structure, procedures, processes and resources needed to implement quality management. In the 21st century, QMS has tended to converge with sustainability and transparency initiatives, as both investor and customer satisfaction and perceived quality is increasingly tied to these factors. Of all QMS regimes the ISO 9000 and ISO 14000 series are probably the most widely implemented worldwide.

Your organisation will benefit from establishing an effective quality management system (QMS) by introducing or setting up a group of coordinated activities to direct and control your organisation in order to continually improve the effectiveness and efficiency of its performance.

UMECOR successfully and in highly effective timeframe helps you fully document and implement a quality management system and while ensuring that two important requirements are met:

- ✓ The customers' requirements; confidence in the ability of the organisation to deliver the desired product and service consistently meeting their needs and expectations.
- ✓ The organisation's requirements; both internally and externally, and at an optimum cost with efficient use of the available resources - materials, human, technology and information.

These requirements can only be truly met if objective evidence is provided, in the form of information and data, to support the system activities, from the **ULTIMATE** supplier to the **ULTIMATE** customer.



Our Services

ACCREDITATION SUPPORT

With a highly technical and expert team in QMS implementation, **UMECOR** will play as the right hand support to pass the organisation through a very smooth accreditation process by playing the role of an external auditor. **UMECOR** will also prepare the organisation for the accreditation body's preliminary assessment and final assessment that drives the organisation to successful QMS certification.

AUDITING

Internal Audit

UMECOR audit expertise helps the organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes. **UMECOR** internal audit team works with the organisation as a catalyst for improving the organisation's effectiveness and efficiency by providing insight and recommendations based on analyses and assessments of data and business processes. With commitment to integrity and accountability, **UMECOR** is the partner and objective source for an independent advice.

Sourcing & Support

UMECOR is your strategic partner. Many organisations pay thousands of dollars to bring over one of the top five auditing firms to help them improve their internal processes, but in many cases senior management of those organisations ends up paying money for improving an existing process in which their internal team members can improve with less cost and more efficiency. **UMECOR** always believes that whoever is executing or responsible for a process, is the best party to improve it, simply because they are the best group who understands it. **UMECOR** provides you with support, hints, and new ideas that help you improve this process from within.

UMECOR also believes that in each organisation there are individuals with smart and sharp thinking who can bring their own business processes into the next level of excellence which mainly impact the overall organisational performance, but all what they are missing is specific direction from experts who can enlighten their way and drive them through to bring up the best of what they have to improve their internal processes. Those experts, new ideas, and hints are **UMECOR ULTIMATE** valuable assets which also could be yours!

How we can help and How we do it?



**"Excellence is doing
ordinary things
extraordinarily well"**

John W. Gardner

INTEGRATED MANAGEMENT & SYSTEMIZATION

An integrated management system is a management system that integrates all of your organisation's systems and processes in one complete framework, enabling your organisation to work as a single unit with unified objectives in which the **ULTIMATE** goal is the organisation's success, high level of confidence in executing business processes, high productivity, cost efficiency, and satisfied customers.

With an integrated system, your organisation becomes a unified structure, with each function aligned behind a single goal; improving the performance of the entire organisation. You will have a genuinely co-ordinated system that is more efficient than the sum of its individual parts, and can achieve more than ever before. An integrated system provides a clear, holistic picture of all the aspects of the organisation, how they are inter-related and the associated risks. This results in less duplication and it becomes much easier to adopt new advanced systems in the future.

An integrated management system allows a management team to create one structure that can help effectively and efficiently deliver the organisation's **ULTIMATE** objectives: From managing resources, to monitoring market changes and competitors' activities, from encouraging best practice to minimizing risks and maximizing profits.

Integrated Management is relevant to any organisation, regardless of size or sector. If the aim is to integrate two or more of the organisations's existing management systems into one cohesive system following guided policies, procedures and processes, then **UMECOR** is the strategic solution to adopt.

Our Expertise

UMECOR has a wide range of expertise that help the organisation either in existing processes or new processes that should be established to meet the business requirements or clients' needs.

- **Small and Medium Businesses**
Startup and Strategic Planning
- **Strategic Planning**
Short and long term business planning
- **Program & Project Management**
Practice, Implementation, and Training
- **Scope Management**
Definition and Work Breakdown Structure (WBS) Structuring
- **Mega Projects Execution**
Initiating, Planning, Controls, and Closeout
- **Construction Management**
Monitoring and Controls
- **Executive Reporting**
Establishment and structuring
- **Executive Dashboard**
Establishment and Structuring

- **Risk Management**
Practice, Implementation, and Training
- **Corporate Budgeting & Financial Reporting**
Establishment and Structuring
- **Corporate Projects Costing**
Establishment and Structuring
- **Corporate Cost Control & Reporting**
Establishment, Structuring, and Implementation
- **Performance Improvement**
Assessment and Enhancements
- **Crises Management**
Planning and Execution
- **Internal Controls Implementation**
Establishment and Structuring
- **Internal Controls Improvements**
Assessment and Enhancements
- **Process Automation**
Assessment, design and Implementation





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Your **BEST**
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